

Outer East Children and Young People's Working Group

Terms of reference

1. Purpose

The Children and Young People's Working Group brings together representatives from the Outer East Area Committee, statutory, community and voluntary sector who work with and for children and young people, their families and carers in the Outer East.

The Group will support and monitor the Youth Activities Fund Delegation that is expected to provide the Area Committee with a greater influence over the delivery of universal services to children and young people.

The Group will provide local leadership arrangements that are responsive to the needs and aspirations of local children and young people providing for better, more responsive and personalised services.

The group aims to ensure service delivery that positively impacts the lives of children and young people in the Outer East.

2. Guiding operating principles

Meetings: four meetings a year.

Links: The group will proactively seek to establish links with other service providers that will benefit its work.

Status: The group is accountable to the Outer East Area Committee.

- a) All services and partners remain responsible and accountable for decisions on their services and resources and retain their statutory responsibilities.
- b) The Group will take account of the business plan and the decisions of the Outer East Area Committee and provide minutes of its meetings and report to it on progress.

Governance

The group will report on progress to Area Committee as appropriate and will also report as necessary to appropriate Council Committees/Boards.

The meeting will be administered by Area Support Team.

Equality: The group will ensure that equality, diversity, community cohesion and community safety issues are considered in the development and delivery of the project.

Terms: The terms of reference will be reviewed on an annual basis.

3. Functions

- Review current provision for Children and Young People across the Outer East Area including out of school activities and provision for young people not in Education, Employment or Training [NEETs], linking with the South East Area NEET Reduction Plan

- Develop, manage and monitor universal Breeze Youth Activities Fund Delegation work programme with the involvement of children and young people.
- Develop and commission a coordinated programme of joint activities that offer best value for money and achieve the best service provision for children and young people in the Outer East
- Set priorities based on evidence
- Link citywide strategic direction and local implementation through joint working
- Drive key pieces of work linked to the city's education objectives
- Review Scrutiny Reports relevant to children and young people in the Outer East area and develop local projects to support delivery of recommendations
- Share good practice and establish improved working in line with the 'Locality Working' agenda
- Inform the Area Committee Business Plan in relation to Children and Family issues.

4. Membership

The group will be made up of a core membership group and Associated Membership who will provide guidance and data on key service areas.

Core Members
<ul style="list-style-type: none"> • One member from each OE ward. • Targeted Service Leader • Cluster Managers/Cluster Activities Co-ordinators • Local Authority Partner • Area Support Team • Police Inspectors • Out of School Activities Team • Youth Service Managers • Sports Development Team • Voluntary Action Leeds • The Breeze Team • Connexions • Young Person(s) Representative (?)

Chair: The Chair of the Group shall be a Ward Councillor as nominated by the Outer East Area Committee. The Chair shall be the Children's Lead Member for the Area Committee.